

CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

BOARD MEETING WEDNESDAY DECEMBER 16, 2009

The Sanitary Board of the Cupertino Sanitary District convened this date at 8:00 p.m. in the Stevens Creek Office Center, 20833 Stevens Creek Boulevard, Suite 104, Cupertino, California.

President Bosworth called the meeting to order and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors: William A. Bosworth, Wendell H. Kerr, Jr., Steve C. Andrews, Christopher C. Lee and John M. Gatto.

Staff present: Staff Member Steven J. Machida, Staff Member Nichol Bowersox and Counsel Harold S. Toppel.

On a motion by Director Gatto, seconded by Director Lee, it was unanimously ordered that the Minutes of the meeting of Wednesday, December 2, 2009 be approved.

After discussion by the Board, on a motion by President Bosworth, seconded by Director Gatto, it was unanimously ordered that the Financial Statement for the month of December 2009 be approved as written and the following bills be paid:

<u>WARRANT NUMBER</u>	<u>FUND</u>	<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	
N/A	M&O	\$2,011.97	ADP	Director Fees	
16384	M&O	\$121,017.08	Mark Thomas & Co., Inc.	Office Expenses	\$400.00
				Accounting & Clerical	\$20,743.50
				Mgmt. & Eng.	\$29,842.71
				Plan Checking/Insp.	\$896.98
				Repairs & Maintenance	\$48,413.86
				Utilities (Wireless Comm.)	\$343.09
				Emergency	\$1,213.41
				CIP-Sewer Const.	\$19,163.53
16385	M&O	\$797.96	Dooley Insurance Services	Insurance	
16386	M&O	\$288.00	Water Education Foundation	Memberships (Gatto)	
16387	M&O	\$12,000.00	CASA	Memberships	
16388	M&O	\$66.85	Pitney Bowes, Inc.	Operating Supplies	
16389	M&O	\$245.40	Home Depot Credit Services	Repairs & Maintenance	\$206.33
				Capital Outlay-Equipment	\$39.07
16390	M&O	\$765.94	Silicon Valley Comm. Newspaper	Printing & Publications	
16391	M&O	\$2,210.00	Win Win IT Solutions	Printing & Publications	
16392	M&O	\$1,076.25	Atkinson-Farasyn, LLP	Legal	
16393	M&O	\$13,000.00	Vavrinek, Trine, Day & Co., LLP	Audit	

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16394	M&O	\$51,599.95	Able Underground Construction	Repairs & Maintenance	\$5,398.75
				Emergency	\$42,281.20
				Capital Outlay-Sewer Const.	\$3,920.00
16395	M&O	\$170.00	Cunha Landscape Services, Inc.	Repairs & Maintenance	
16396	M&O	\$201.00	City of Sunnyvale	Repairs & Maintenance	
16397	M&O	\$7,252.50	Roto-Rooter Sewer Service	Repairs & Maintenance	\$6,810.50
				Emergency	\$442.00
16398	M&O	\$1,404.79	Pfeiffer Electric Co., Inc.	Repairs & Maintenance	
16399	M&O	\$2,923.04	Fluid Iqs, LLC	Repairs & Maintenance	
16400	M&O	\$2,020.00	Pacific Underground Construction	Capital Outlay-Sewer Const.	
16401	M&O	\$581.70	AT&T Managed Internet Service	Utilities	
16402	M&O	\$384.53	AT&T Flow Monitoring	Utilities	
16403	M&O	\$534.27	AT&T	Utilities	
16404	M&O	\$2,080.97	PG&E	Utilities	
16405	M&O	\$1,753.08	Grainger	Capital Outlay-Equipment	
Total		\$224,385.28			

Staff member Machida reported on the Regular Meeting of the San Jose/Santa Clara Pollution Control Plant Technical Committee (TAC) held on December 7, 2009. Items discussed: the San Jose City Council approved the \$3.0M to fund the recycle water projects in the City of Santa Clara and increase the appropriation to the Revised South Bay Action Plan by \$3.4 M. The San Jose Council also approved the purchase of office furniture at the plant. The group was also reminded of the upcoming Recycled Water Workshop that will be held on Friday, December 11, 2009.

Director Gatto reported on the Regular Meeting of the San Jose/Santa Clara Water Pollution Control Plant Advisory Committee (TPAC) held on December 10, 2009. Director Gatto asked the San Jose Staff when a draft document of the master plan will be distributed for comments. John Stufflebean responded that a draft will be distributed in 2011. Director Gatto stated that until a written document is distributed for review, it will be hard to predict what types of projects will be recommended, costs and sequencing of construction. Director Gatto still had concerns with the water recycling programs and how it benefits the District.

Staff member Machida reported that he and Staff member Bowersox attended the Recycling Water Workshop. Although the workshop provided historical information, it did not provide direction of where the program is heading. Amendments Two, Three and Four of the Master Agreement between the Cities of San Jose/Santa Clara and the Cupertino Sanitary District were discussed by the Board and further research is needed into the Water Recycling program. The Board wants an accounting of the payments that the District has made to date, what has been the funding mechanism (ie. bonds, SRF), agreement by the Board approving Phase 2, and projects constructed.

President Bosworth reported on the Santa Clara County Special District Meeting held December 7, 2009. A Legislative Analyst discussed the deficit that California will be experiencing in the future years. Joe Coto discussed the legislative actions in the State. Public School reforms were also discussed.

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The Board discussed the Election of Officers for 2010. Director Gatto complemented President Bosworth for the job that he performed as the President of the Board for 2009.

Director Gatto nominated Director Kerr for President, seconded by Director Lee, it was unanimously approved that Director Kerr will serve as President of the Board in 2010.

Director Gatto nominated Director Lee for Secretary, seconded by President Bosworth, it was unanimously approved that Director Lee will serve as Secretary of the Board in 2010.


Director Gatto nominated Director Andrews for Secretary Pro-Tem, seconded by President Bosworth, it was unanimously approved that Director Andrews will serve as Secretary Pro-Tem of the board in 2010.

The Board made the Committee Appointments for 2010 as follows:

TPAC Alternate	Director Gatto Director Lee
Special Districts Association Alternate	Director Bosworth
CASA Alternate	President Kerr Director Lee
CASA Legislation	President Kerr
CSRMA Alternate	Director Bosworth Director Andrews
WATEREUSE Alternate	Director Gatto Director Andrews

Finance Committee – Director Lee and Director Andrews

On a motion properly made and seconded, at 9:08 p.m. it was unanimously ordered that the meeting be adjourned.



President of the Sanitary Board

Secretary of the Said Board

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