

CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

CUPERTINO SANITARY DISTRICT

BOARD MEETING

WEDNESDAY APRIL 15, 2009

The Sanitary Board of the Cupertino Sanitary District convened this date at 8:00 p.m. in the Stevens Creek Office Center, Suite 104, 20833 Stevens Creek Boulevard, Cupertino, California.

President Bosworth called the meeting to order and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors: William A. Bosworth, Wendell H. Kerr, Jr., Curtis B. Harrison, and Christopher C. Lee.
Director John M. Gatto absent.

Staff present: Manager Richard K. Tanaka, Staff Member Steven J. Machida and Counsel Harold S. Toppel.

On motion of Director Harrison, seconded by Director Kerr, it was unanimously ordered that the Minutes of the meeting of Wednesday, April 1, 2009, be approved with revisions.

After discussion, on motion of Director Bosworth and seconded by Director Lee, it was unanimously ordered that the Financial Statement for the month of April be approved as written and the following bills be paid:

WARRANT

| <u>NUMBER</u> | <u>FUND</u> | <u>AMOUNT</u> | <u>PAYEE</u> | <u>DESCRIPTION</u> |
|---------------|-------------|----------------|-----------------------------------|---|
| 16197 | M&O | \$2,079.00 | William A. Bosworth | Directors Fees |
| 16198 | M&O | \$2,079.00 | Curtis B. Harrison | Directors Fees |
| 16199 | M&O | \$1,386.00 | Wendell H. Kerr Jr. | Directors Fees |
| 16200 | M&O | \$1,617.00 | Christopher C. Lee | Directors Fees |
| 16201 | M&O | \$1,848.00 | John M Gatto | Directors Fees |
| 16202 | M&O | \$462.00 | Great-West Life & Annuity Ins. | Directors Fees |
| 16203 | M&O | \$124,108.10 | Mark Thomas & Co., Inc. | Office Expense \$415.70 Operating Supplies \$62.90 Management Services \$25,637.69 Engineering Services \$42,967.37 Repairs & Maintenance \$53,036.99 Capital Outlay-Sewer Const. \$1,987.45 |
| 16204 | M&O | \$1,500.00 | East Bay Muni Utility Districts | Membership Fee |
| 16205 | M&O | \$3.98 | Home Depot Credit Services | Operating Supplies |
| 16206 | M&O | \$1,900,426.07 | City of San Jose | Treatment Plant O&M \$960,430.00 Capital Outlay - T.P. \$939,996.07 |
| 16207 | M&O | \$3,481.00 | Atkinson-Farasyn, LLP | Legal |
| 16208 | M&O | \$1,050.00 | Silicon Valley Comm. Newspaper | Printing & Publications |
| 16209 | M&O | \$18,004.25 | Able Underground Const. | Repairs & Maintenance \$17,688.25 Emergency \$316.00 |
| 16210 | M&O | \$170.00 | Cunha Landscape Services | Repairs & Maintenance |

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|-------|-----|-------------|------------------------------------|---|
| 16211 | M&O | \$2,912.00 | City of Cupertino | Repairs & Maintenance |
| 16212 | M&O | \$303.10 | Groeniger & Co. | Repairs & Maintenance |
| 16213 | M&O | \$362.18 | Industrial Safety Supply | Repairs & Maintenance |
| 16214 | M&O | \$16,896.08 | ITT Water & Wastewater USA | Repairs & Maintenance |
| 16215 | M&O | \$17,867.11 | Roto Rooter Sewer Service | Repairs & Maintenance \$16,383.11 Emergency \$1,484.00 |
| 16216 | M&O | \$393.94 | AT&T | Utilities |
| 16217 | M&O | \$586.02 | AT&T Flow Monitoring | Utilities |
| 16218 | M&O | \$585.15 | AT&T Managed Internet Service | Utilities |
| 16219 | M&O | \$3,038.35 | Pacific Gas & Electric | Utilities |
| 16220 | M&O | \$12,601.38 | Municipal Maintenance Equipment | Utilities |

Total \$2,113,759.71

Staff member Machida summarized the action at the TAC meeting held on April 6, 2009.

Staff member Machida summarized the action at the TPAC meeting held on April 9, 2009.

The Board Discussed correspondence from SmartCover. Director Lee asked that the language in the letter be included in the extended service plan. Counsel Toppel provided the recommended language to be included in the extended service plan. Director Harrison directed staff to note in file.


Staff member Machida stated that the Board members have been registered for the Spring CASA conference and that their room confirmations are included in their agenda packets.

Manager Tanaka reported on Via Regina, Resolution No. 1199, A Resolution of the Board of Directors of the Cupertino Sanitary District Accepting Ownership of the Sanitary Sewer Facilities for the Via Regina Sewer Extension Project – Job No. 107-05. On motion by Director Harrison and seconded by Director Kerr Resolution No. 1199 was unanimously approved. Director Gatto was absent.

Manager Tanaka presented to the Board a Draft of SSMP. Staff will be scheduling a workshop to discuss comments at the Board Meeting scheduled on May 20, 2009.

Manager Tanaka reported on the Financial Budget for Fiscal Year 2009-2010 and presented the Board with a draft of the new Budget. A formal budget workshop will be conducted with the Board at a future meeting to be determined.

On motion properly made and seconded, at 8:55 p.m. it was unanimously ordered that the meeting be adjourned to closed session.


Secretary of the Said Board


President of the Sanitary Board